Approved For Release 2001/08/31 : CIA-RDP78-04722A000300030067-9

OPERATIONS DIRECTORATE SUPPORT OFFICERS' MEETING

27 February 1974

25X1C

3. The Chief, Plans Staff, has sent a memo to the Chief, Audit Staff, requesting that information copies of all audit reports of all DDO activities be sent to DDO/PS It is also requested that the audited components send information copies of audit responses to PS, 25X1A

4. <u>Senior Seminar</u>. The Management and Services Directorate participants to attend the fifth running of the CIA Senior Seminar to be conducted by the Office of Training from 10 March to 10 May 1974 are as follows:

GS-15

GS-15

GS-17 GS-15

GS-16

MP MM M MZ M

- 5. Parking. The Management Committee decided not to recommend to the DCI that he seek an exception to the new GSA parking regulations, and the Office of Logistics is now developing procedures which will comply with those regulations. They will become effective about mid-March. While the procedures are not yet developed, the broad policies have been established.
- a. The new regulations stipulate that not more than 10% of our spaces can be used for executive or medical parking. That means, in effect, that only supergrades and medically disabled employees will have reserved spaces.

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- b. In North and South lots there will be 400 spaces reserved for carpools of three or more employees. The form to be used by carpools to apply for these is being revised, and those who have already applied will have to fill out the new forms. These spaces will be controlled by Logistics Services Division.
- c. Other than the carpool spaces, North and South lots will consist of "lane" spaces which will be allocated to the components. The components will be required to issued these first to carpools of two or more employees. If they have lane spaces left over after meeting carpool requirements, the extras may be issued on some other basis, such as grade. No carpool may be denied a lane permit as long as a component has any employee of any grade using a lane permit alone.
 - d. West lot will be open parking no permits required.
- e. Careful records will be kept to authenticate the applications for carpool permits, and extra efforts will be made to police the lots. Any employee who files a dishonest application for a carpool or who abuses the parking privileges will be suspended from parking on any U.S. Government property anywhere for a period of six months. Notice that this says "will be", not "may be."

Any employee who wants to drive alone will probably be parking in West lot. There have been plenty of parking spaces since the beginning of the gasoline crisis.